

RIGHTS AND RESPONSIBILITIES OF CARAD MEMBERS

The specific responsibilities that apply to members of incorporated associations are outlined in *INC: A Guide for Incorporated Associations of Western Australia, June 2020* however, all members of associations have significant rights and responsibilities under the *Associations and Incorporation Act 2015*.

MEMBERS' RESPONSIBILITIES

As incorporated associations are traditionally regarded as essentially community-based organisations, they are largely independent of government intervention. Members have a crucial role in ensuring that their association, and therefore the management committee, conducts itself in a way that is acceptable.

The rules set out the processes and procedures for the management of an association's affairs and members agree to be bound by the rules of the association unless those rules are inconsistent with the *Act* or some other legal obligation.

MEMBERS RIGHTS

The *Act* also sets out some important rights for members that cannot be given up, even where the association rules may be inconsistent with these requirements. All members have the right to:

Records

- Inspect and copy the association's register of members:
- Inspect and copy the association's rules:
- Inspect and copy the association's record of office holders:
- Receive a copy of the rules when they join the association.

Annual General Meeting

- Receive notice of a general meeting, including the Annual General Meeting.
- Have financial statements or a financial report showing the financial position of the association submitted to them at the annual general meeting.

Special Resolutions

- Have proper notice of any general meeting at which it is proposed to alter the association's rules including to change its name or adopt the model rules.
- Have proper notice of any general meeting at which it is proposed to voluntarily cancel the association.
- Have proper notice of and to attend any general meeting at which it is proposed to amalgamate the association with another group, apply for registration/incorporation under another jurisdiction or to voluntarily wind up.